

CHARLIE SWEG

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EDUCATION:

B.S. Natural Resources, Oregon State University, Corvallis, OR. June 2022

A.S. Business Administration, Georgia Highlands College, Rome, GA. May 2007

Alpha Beta Gamma International Honors Society

NATURAL RESOURCES EXPERIENCE:

Coursework: Managing NR for the Future, Wilderness Management, Principles of F&W Conservation, Consensus & NR, Issues in NR Conservation, Public Lands Policy & Management, Integrated Watershed Management, Ecological Restoration, Multicultural Perspectives in NR

Ecological Restoration Project, Mt Berry Trail, Rome, GA. Sept.-Dec. 2020

- As part of a course project, identified history of restoration area, researched location and current status, and created a plan to restore site.
- Identified specific ecological restoration needs, such as proper vegetation trimming, mitigating standing water on site, reintroducing native trees and plants, and procuring second cleared site to learn about natural regeneration.
- Created plans for public viewing area of a lake fished by Bald Eagles, identified areas where safety fencing was needed, and planned educational days and community events.
- Visited site, documented, and photographed area damage in partnership with planning department for the City of Rome.

PROFESSIONAL EXPERIENCE:

Accounts Receivable Specialist, Apex Property Management Nov. 2018-Apr. 2020

- Retrieved and allocated 1.2 million monthly from commercial and residential tenants. Processed monthly payables for over 1300 units.
- Migrated entire tenant population to an online portal that maximized efficiency of payment systems.
- Addressed accounts headed to collections and attained payment arrangements, assisted tenants with applications, and conducted credit reports in collaboration with property management team.

Aquatics Director, Coosa Country Club, Rome, GA.

May 2017-Aug. 2018

- Maintained 220,000-gallon pool in accordance with Georgia State Law, maintaining proper documentation for city inspector – obtaining first 100 A+ score for facility
- Budgeted aquatic division to secure proper use and purchase of chemicals allowing to increase lifeguards' rate of pay
- Recruited, certified, and trained team of up to 18 lifeguards using American Red Cross guidelines